

NAME OF LEARNER:
DATE:

GRADE: E
PRIMA/NOVA



**PAUL ROOS GYMNASIUM
PAYMENT OF HOSTEL FEES – TERMS & CONDITIONS**

PRG charges compulsory hostel fees as permitted by the SA Schools Act. Each parent's contribution is indispensable for the optimal functioning of the school and hostel. It enables us to provide your son with all the possible opportunities to fulfil his dreams. Payment is subject to the following terms and conditions:

1. Both the father and mother and/or where applicable, the guardian(s) of every learner are jointly and severally responsible for hostel fees in respect of such learner.
2. Payments must be made by the due date. Hostel fees are payable in full in advance at the start of the academic year. Should monthly payments in 10 equal instalments be arranged, each such payment must be made by not later than the second day of the month from February to November. Hostel fees are charged monthly over 10 months. The parent/guardian is responsible to ensure timeous payment by means of the method chosen, i.e. by debit order or electronic transfer. **If any payment is late or is not received as undertaken, the full outstanding balance of hostel fees for the year, as at the date of non-payment, will become due and payable immediately. If the full balance due is not immediately settled, PRG will hand such amount over for collection. If hostel fees are one term in arrears, accommodation will be forfeited. School fees of learners residing in the hostel must be paid to date.**
3. Should it be necessary for the school to instruct its attorneys or any collecting agent to collect hostel fees, the parent/guardian concerned shall be responsible for all collection costs, including collection commission, costs and fees in terms of Act 114 of 1998.
4. One school term's written notice is required in advance in the event of a learner leaving the hostel. You will stay liable for the hostel fees until the notice period has lapsed.

For **2022**, hostel fees have been set at **R55 000** per annum, at the parents' meeting held on 2 November 2021.

Please indicate how you undertake to pay:

Payment options:

1.	Single payment of R55 000 by 28 February 2022.	
2.	Ten monthly instalments of R5 500 each by electronic transfer from 2 February 2022 to 2 November 2022.	
3.	Ten monthly instalments of R5 500 each by debit order from 2 February 2022 to 2 November 2022. Please include completed 2022 debit order form and proof of account number.	

By signing this document, I accept the terms and conditions set out above and I undertake to pay the hostel fees strictly as indicated above.

Signed at _____ on this _____ day of _____ 20____

SIGNATURE
Father/Guardian

SIGNATURE
Mother/Guardian

Bank details: Paul Roos Gymnasium Hostels
ABSA Stellenbosch, branch code 632005, account no 405 185 2991
Reference: Please use the learner's account number, name and surname.

NAME OF LEARNER:
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Full name and surname of person responsible for the account (parent/guardian):

ID No:

Marital status:

E-mail:

Address (Physical and postal):

Telephone (Home and cell):

Name, address and telephone of employer:

Full name and surname of other parent/guardian:

ID No:

Marital status:

E-mail:

Address (Physical and postal):

Telephone (Home and cell):

Name, address and telephone of employer:

I agree that the above e-mail addresses and cellphone numbers may be used by the school for communication. I declare that the information provided above is correct and that I shall inform the school timeously in writing of any changes.

SIGNATURE
Father/Guardian

SIGNATURE
Mother/Guardian

Learner Grade (2022): _____

(Office use: Acc no: _____)

NAME OF LEARNER:
DATE:

GRADE: E
PRIMA/NOVA

**PAUL ROOS GYMNASIUM
HOSTEL DEBIT ORDER 2022**

PERSONAL DETAILS

SURNAME:

FIRST NAME AND INITIALS:

ID NO:

TELEPHONE: (H)

(W)

(C)

EXISTING DEBIT ORDER YES / NO

BANKING DETAILS

NAME OF BANK:

BRANCH:

BRANCH CODE:

ACCOUNT NO:

TYPE OF ACCOUNT:

BANK ACCOUNT IN NAME OF:

AUTHORISATION

1. I hereby authorize Paul Roos Gymnasium Hostels to debit my bank account with the amount of the monthly hostel fees and any fees in arrears that I may owe and of which I have been notified in advance. Payments occur on the second day of each month, starting in February 2022 and the last payment in November 2022. If the transaction date is on a weekend, the transaction will occur on the next workday.
2. I acknowledge that the party hereby authorized to effect the drawings against my account may not cede or assign any of its rights to any third party without my prior written consent and that I may not delegate any of my obligations in terms of this authority to any third party without prior written consent of the authorized party.
3. If a debit order payment was returned as unpaid by the bank for the second time, the debit order may be cancelled by Paul Roos Gymnasium Hostels. If Paul Roos Gymnasium Hostels have to cancel such a debit order, it is my own responsibility to pay the outstanding amount to the hostels.
4. I understand that the withdrawals hereby authorized will be processed by computer through a system known as the ACB Magnetic Tape Service, and I also understand that the details of each withdrawal will be printed on my bank statement or on an accompanying voucher.
5. I agree to pay any bank charges relating to this debit order instruction.
6. This authority may be cancelled by me by giving the school thirty days' notice in writing. I understand that I shall not be entitled to any refunds of amounts which you have withdrawn while this authority was in force if such amounts were legally owing to you.

SIGNATURE

DATE

DETAILS OF CHILDREN IN THE HOSTEL:

NAME AND SURNAME	GRADE 2022	OFFICE USE